DFSA Board of Trustees Meeting Minutes February 9, 2017 Dearborn Fire Service Area Station

Meeting Called To Order: 10:02 a.m.

Attendance: Louise Watson, Roy Stock, Adrienne Kernaghan, Ellis Misner, Jill Parker and Virginia Jamruszka-Misner

Members of the Public Present: None

Secretary's Report: Adrienne motioned to accept the January 5, 2017 and January 18, 2017 Meeting Minutes as written and Ellis seconded the motion. The Board unanimously approved the minutes as written.

<u>**Treasurer's Report</u>**: The January Treasurer's Report was reviewed including the Monthly Transaction Report and the Budget Detail FY 2017. Ellis motioned to accept the January Treasurer's Report as written and Jill seconded the motion. The Board unanimously approved the Transaction Report as written.</u>

The Board agreed to move \$50,000 into the reserve fund.

Please see included Treasurer's Reports in the Addendum at the end of these minutes.

Chief's Report:

DVFD Chief's Report January 2017

Events:

• No Events.

<u>Training:</u>

1/18	1900	Wolf Creek	Supplemental. Energy turn offs	2	Roy, Karen
1/21	0900	Dearborn	Snow Plow, ICS	4	Roy, Karen, Jordan, Heather, Amy, Cindy, Jerry
1/22	1030	Wolf Creek	Ice Rescue	5	Roy, Karen
1/23	1830	Cascade	Mercy Flight landing zone training	2	Roy, Karen, Jerry, Amy, Cindy, John

Station County Fire Councils:

- L&C Nothing to report.
- Cascade Nothing to report.

Trucks, Buildings and Grounds:

- Command 1601 no problems
- Pumper 1611 no problems
- Tender 1621 no problems
- Brush 1631 no problems
- Brush 1632 no problems
- ATV no problems
- Building A no problems
- Building B Heater is working, needed to be cleaned. •
- Grounds – no problems

Information Items:

Sal's hours for the month: 7 hrs

New items:

General Business:

Review of Progress on Cistern – Roy No change since our last meeting due to the weather.

Review of Progress on New Garage – Ellis

It is a good idea for us to dissolve our nonprofit status since we are not continuing to pursue the USDA grant/loan.

We are approved for a \$65,000 secured loan through First Security Bank in Fairfield.

We ran an ad in the Independent Record out of Helena for bids on the new garage and the project is listed on the Great Falls Building Exchange website out of Great Falls.

Adrienne moved to adjourn this Board of Trustees Meeting and Jill seconded the motion. The Board unanimously approved to adjourn at 11:01 p.m.

Respectfully Submitted February 9, 2017,

Jemenoska-Mionen

DFSA Secretary

Source Matime

Chair Dearborn Fire Service Area

Addendum

Balance Number Trans Type \$ 49,077.58 Deposit 0 \$ 52,527.58 Deposit 0 \$ 41,904.58 1733 0 \$ 61,429.60 Auto Payment 1 \$ 61,429.60 Auto Payment 1 \$ 61,124.16 Auto Payment 1 \$ 60,918.84 Auto Payment 1 \$ 60,939.66 1741 1 \$ 60,099.66 1741 1 \$ 60,099.66 1741 1 \$ 60,099.66 1741 1 \$ 60,099.66 1741 1 \$ 60,099.66 1741 1 \$ 60,099.66 1741 1 \$ 60,099.66 1741 1 \$ 60,099.66 1741 1 \$ 9,6	Balance Number Trans Type \$ 49,077.58 Deposit 0 \$ 52,527.58 Deposit 0 \$ 541,904.58 1733 Check 0 \$ 61,429.60 Auto Payment Deposit 1 \$ 61,429.60 Auto Payment Auto Payment 1) \$ 61,124.16 Auto Payment Auto Payment 1) \$ 60,918.84 Auto Payment Auto Payment 1) \$ 60,939.66 1741 Check 1) \$ 60,0999.66 1741 Check 1) \$ 60,099.66 1741 Check 1) \$ 60,099.66 1741 Check 1 * \$ 60,099.66 1741 1 * \$ 60,099.66 1741 1 * \$ 9,622.97 \$ 0.40 <t< th=""><th>Savings Account Balance Begin Bal</th><th>Outstanding Invoices & Deposits Outstanding Invoices & Deposits Ck# 1739 - 530 Cascade Courier - meeting ck# 1742 - 5212 50 All Season Heating & R ck# 1738 - 530 Ounited Electric - Cistern L&C fire fee - S8314.41 ck# 1743 - 5195.00 Breen Oil - repair L&C fire fee - S8314.00 new equipment for transfer S50,000 from checking to savings Savings Account Balance Segin Bal</th><th>1/1/1/1 1/1/1/10 1/1/0/17 1/20/17 1/20/17 1/01/30/17</th><th>01/17/17 01/17/17 01/17/17 01/09/17 </th><th>01/03/17 D 01/03/17 I 01/05/17 I</th></t<>	Savings Account Balance Begin Bal	Outstanding Invoices & Deposits Outstanding Invoices & Deposits Ck# 1739 - 530 Cascade Courier - meeting ck# 1742 - 5212 50 All Season Heating & R ck# 1738 - 530 Ounited Electric - Cistern L&C fire fee - S8314.41 ck# 1743 - 5195.00 Breen Oil - repair L&C fire fee - S8314.00 new equipment for transfer S50,000 from checking to savings Savings Account Balance Segin Bal	1/1/1/1 1/1/1/10 1/1/0/17 1/20/17 1/20/17 1/01/30/17	01/17/17 01/17/17 01/17/17 01/09/17	01/03/17 D 01/03/17 I 01/05/17 I
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	\$ 69,723.03	\$ 58,700.55		\$ 63,868.73	\$ 71,185.04	\$ 74,409.26	\$ 74,604.55	\$ 73,412.49		End of month Cash on Hand
\$ 26,343.79	\$ (19,002.92)	(5,668.59)	69	\$ (7,316.71)	(3,226.30)	\$ (198.48) \$	\$ (4,294.84)	(6,078.37)	72,130.00 \$	TOTAL Budget FY2016-17 S
\$			-							
\$ 897.42			2)	\$ (68.82)		\$ (33.76)			1,000.00	Station Food/Beverages \$
\$ 397.00	\$ (100.00)		-			\$ (3.00)			500.00	Miscellaneous - Bank Fee, L&C Fire Council \$
\$ 206.14	\$ (54.98)		-		\$ (19.99)	\$	\$ (18.89)		300.00	Office Supplies - paper, printer ink \$
\$ 890.00		(30.00)	\$ (0	\$ (30.00)					950.00	Community Programs - Fire Education for Property Owners \$
\$ 1,622.00							\$ (8.00)	(370.00)	\$ 2,000.00 \$	Communication Equipment - General \$
\$ 1,500.00			-						3 1,500.00	Uniforms - Fire Fighters
\$ 762.60			((\$ (237.40)					3 1,000.00	Training \$
\$ 1,397.00	\$ (10,623.00)	(5,300.00)	69	\$ (6,000.00)	(1,680.00)	s			\$ 25,000.00	Cistern plumbing & construction project \$
\$ 500.00			-						500.00	Equipment - backup beepers \$
\$ 300.00			-						300.00	Equipment - cell Phone Booster \$
\$ 600.00			-						600.00	Equipment - wall mount fire extinguishers \$
\$ 2,000.00			-						\$ 2,000.00	Equipment - Lawn Mower \$
\$ 853.00			-				\$ (147.00)		3 1,000.00	New/Replacement Equipment \$
\$ 7,113.13	\$ (32.46)	(407.93)	6) \$	\$ (781.16)			\$ (1,665.32)		3 10,000.00	Vehicle Maintenance/Upgrades \$
\$ 359.57	\$ (7,108.00)		-		\$ (1,032.43)				8,500.00	Buildings and Grounds - property maint & snow plow \$
\$ 2,680.00	\$ (774.00)		9	\$ (46.00)					3,500.00	Propane - Breen Oil \$
\$ 2,142.20			-				\$ (1,357.80)		3,500.00	Vehicle fuel - Helena Fuel \$
\$ 101.93	\$ (205.32)	(74.63)	2) \$	\$ (48.12)	(42.40)	\$ (56.47) \$	\$ (34.39)	\$ (36.74)	600.00	Electric Power - NorthWestern \$
\$ 333.31	\$ (45.18)	(45.23)	3) \$	\$ (45.23)	(45.23)	\$ (45.27) \$	\$ (45.90)	\$ (44.65)	650.00	Telephone - CenturyLink \$
\$ 300.14	\$ (59.98)	(59.98)	\$ (8	\$ (59.98)	(59.98)	\$ (59.98) \$	\$ (59.98)	\$ (59.98)	720.00	Exceed - Wild Blue Internet \$
\$ 1,445.35		249.18	69		\$ (346.27)		\$ (957,56)		\$ 2,500.00	Insurance - Montana State Fund - Workers Compensation \$
\$ (57.00)								\$ (3,208.00)	3,151.00	Insurance - Thomas Wood Agency - Property/Casualty \$
8 9			-					\$ (2,359.00)	2,359.00	Insurance - Thomas Wood Agency - accident/sickness \$
Remaining Expenses					Oct exp	Sept exp	Aug exp	Jul exp	Budgeted	Expenses
			-							
\$ 36,179.66	\$ 30,025.40	500.41	\$	\$ 0.40	2.08	\$ 3.19 \$	\$ 5,486.90	\$ 161.28		Monthly Totals .
\$ 35,566.60	\$ 29,925.00		-				\$ 5,483.61	\$ 157.99	54,000.00	County Revenues for Fiscal 2016 \$
\$ 600.00			-				-	59 1	100.00	Grant funds \$
\$ 613.06	\$ 100.00	500.00	ŝ				-	1	100.00	Donations \$
\$ 13.06	\$ 0.40	0.41	\$ 0	\$ 0.40	2.08	\$ 3.19 \$	\$ 3.29	\$ 3.29	25.00	Bank Interest \$
YTD Revenue Received	Jan	Dec		Nov	Oct	Sept	Aug	Jul	Budget Amt	Revenue Sources
			1							