

**DFSA Board of Trustees Meeting Minutes October 4, 2018**  
**Dearborn Fire Service Area Station**  
**10:00 a.m.**

**Meeting Called to Order:** 10:02 a.m.

**Attendance:** Ellis Misner, Adrienne Kernaghan, Dixie Allen, Ron Turigliatti, John Kernaghan and Virginia Jamruszka-Misner

**Members of the Public Present:** None

**Secretary's Report:** Adrienne motioned to accept the September 2018 Board Meeting Minutes as written and Ron seconded the motion. The Board unanimously approved the minutes as written.

**Treasurer's Report:** The September Treasurer's Report was reviewed including the Monthly Transaction Report and the DFSA Budget Detail FY 2018 as well as the 2017-2018 State Financial Report.

Ginny moved to accept the Treasurer's reports as written and Dixie seconded the motion. The Board unanimously approved the Treasurer's Report.

See the Treasurer's documents in the Addendum section at the end of these minutes.

**Chief's Report:**

**September 2018**

**Events – Total Hours 134 (86 DFSA, 48 mutual aid)**

9/7/2018 Paged to mile marker 241 on I15 for fire. Roy, Karen and John responded, no fire found.

Total hours 3.

9/21/2018 Paged out to land Mercy Flt. Karen and Roy responded, but Mercy Flight was landed by ALS 2 Crew. Total Hours 4.

9/26/2018 Paged out to fire on 253 Overlook Ln. Fire location not known at time of dispatch. Roy and Karen found fire in their POV. All Dearborn ffs paged. Barbara responded in 1632. John and Ron responded in 1631. Burt, Amanda, Paul, Cyros and Lu responded in POVs. John requested mutual aid from DNRC and Wolf Creek. DNRC sent 2 Wildland trucks with 4 ffs. Wolf Creek sent a tender and a Wildland truck with a total of 3 ffs and Rocky. All ffs were gone from scene at 12:30 on 9/27. DNRC returned to scene at 7:00 am on 9/27 to continue mopup and left the

scene around 12:00 on 9/27. Ron and John responded on 9/27 at 8:00 and returned to station around 12:30. Ron and John cleaned hoses and left the station at 3:00 on 9/27. Roy and John returned to check status at 253 Overlook on 9/28. No fire or smoke found. Dick and Sharon were on vacation.

**Training Total Hours 45**

Roy Stock	4
Barbara Philips	6
Burton Philips	6
Cyros Strickland	0
William Weidler	0
Richard Frye	6
Sharon Frye	6
Paul Bechyne	0
Amanda Carroll	0
John Kernaghan	7
Lu Strickland	6
Doug Andrews	0
Shila Andrews	0
Jerry Dobbins	4

**Training and Safety Officer**

Ron Turigliatto	0
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**Chief's Hours 92**

Administrative Hours	77
Vehicle Maintenance	2
Training	7
Fire Councils	6

**Auxiliary Total Hours 16**

Sal Salvatore	13
Kevin Leslie	0
Jennie Leslie	2
Denise Fabiano	1

**Miscellaneous:**

- The float was broken in our Cistern. We also have a crack below the pump in the Cistern. The float has been replaced. John Parker has a concrete crew coming in to repair the crack. It was fixed early in October
- Some structure gear still needed for each FF. Waiting for funding
- We will need to replace some of the truck racks to support smaller SCBA bottles. Waiting for funding □ New L&C pagers distributed to ffs – we have 1 pager remaining to be distributed.
- Received Wildland Map Layer for DNRC. All map changes have been made by Tom Mital. New copies of maps have been distributed to ffs. Final maps should be produced early in October
- Cut Grass
- Chief's Report for August
- Grant Support
- Structure and Wildland Gear Quotes
- Board Meeting
- Clean Wildland Gear
- ID Card for Ron
- Work on Wildland truck acquisition – will pick up the truck this afternoon
- Work with Cascade County to test repeater upgrade
- Procedures for Pumping and drafting for 1631, 1632 and 1621
- Define on equipment / tools / hoses required for new Wildland Truck (1633)

**General Business:**

**Cistern Repairs – John**

The repairs to the cistern have been completed.

**Grant Writing and Grant Opportunities:**

**Staffing for Adequate Fire and emergency Response (SAFER) Grant – Ginny**

We completed and submitted our application for the FEMA SAFER Hiring Activity Grant during the 3<sup>rd</sup> week of April. I contacted FEMA Ted and on September 25<sup>th</sup> he said “SAFER is in the early stages of awarding 2017 awards. No Turn Down notices have gone out yet so your application is still in the consideration stage of review. They still have a long way to go with funding the 2017 SAFER Grant. Keep your fingers crossed.”

### **AFG Grant FY 2018 Opened – Ginny**

The AFG Grant FY 2018 opened on September 24<sup>th</sup>. We have been writing the grant since

September 21<sup>st</sup> when we got the NOFO. We are asking for PPE for our new Firefighters and the replacement of expired PPE for all firefighters. We will be applying for a Micro Grant. Micro Grants have a higher possibility of being funded than does a full AFG Grant.

### **Andy Creek Mitigation Status – John**

We are still looking into funding for Andy Creek mitigation.

### **Discuss Policy to Cite Landowners a Controlled Burn Leaves Their Property – John**

If a landowner conducts a burn without a permit, the landowner should be cited by the Sheriff's

Department. If the landowner has a permit but doesn't keep the fire under control and the fire leaves the landowner's property, they should also be held accountable and cited. John will put together the first draft of a policy for review by the Board at the November DFSA Trustees Meeting.

### **Bare Land/Structure Fire Fee – Adrienne**

Adrienne continues to work on identifying properties within the DFSA that are not assessed a fire fee. At the State Level she has reviewed the MT Cadastral Map, Orion (DOR Database) and will consult the County GIS for more information.

Cascade County is clearer on the DFSA fire fee issue than is Lewis & Clark County.

Adrienne suggests that we pursue changing the term from "habitable" to "benefitting structure" so garages and sheds could be assessed a fire fee. An inclusive term might be considered to include trailers.

Pursuing the 15 cents per acre fee for vacant properties is probably not worth the time and effort.

After the election Ellis and Adrienne will meet with Cascade County Commissions first to pursue these ideas. Our goal is to insure that all DFSA landowners are paying their fair share. Some properties are not assessed a fire fee at all, but DFSA still protects these properties. Perhaps the fire fees assessed could be lowered for Tier 1 if everyone pays their share.

### **Wildland Truck Search – John**

It cost \$7,500 for the purchase of the new truck. Associated expenditures will include a light bar, tires, hoses, connectors, tools and a chainsaw. We will pursue the light bar first but the rest doesn't have to happen right away. John will pick up the truck after this Board of Trustees Meeting today.

**Location of Truck #1632 – John**

#1632 has been removed from its remote mountain location due to the weather. It will be back at the station for the duration of the winter.

**Discussion of possible addition of Station 2 and Station 3 – John**

The Stickney Area and Dearborn Area are prime locations to stage a Brush/Quick Attack Truck. We will continue to explore this. We'll also consider a fourth one to be staged at Cooper and the possible acquisition of a used tender for remote staging.

**Worker's Comp Audit October 9<sup>th</sup> – John**

The audit will include the review of DFSA Rosters July 2017 to June 2018. Ginny will provide these to John.

We don't pay Worker's Comp for our Trustees although Auxiliary Staff and Firefighters are currently covered. It would cost \$100 to obtain Worker's Comp for our Trustees.

**Montana Trustees Association Fall Meeting Attendance – John and Adrienne**

John and Adrienne will attend the meeting on October 5 – 7 and provide a summary of the materials presented at the DFSA November Trustees Meeting.

**Old Business:**

Denise is getting information from Benefis regarding the possibility of pro-bono physicals for any firefighters that may want to have one. She was not present for the discussion of this item and it was tabled until the November Board Meeting.

**Public Comment:** None

**Motion to Adjourn:**

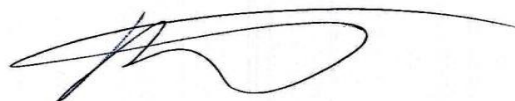
Ron motioned to adjourn the Board Meeting and Adrienne seconded the motion. The Board unanimously approved the motion. The Meeting adjourned at 11:20 p.m.

Respectfully Submitted October 4, 2018

APPROVED

*H. Ellis Misner*

DFSA Secretary

A handwritten signature in black ink, consisting of a series of fluid, overlapping loops and lines, characteristic of a cursive signature.

H. Ellis Misner, DFSA Chair

**ADDENDUM**

DVFD Budget Detail FY 17

Revenue Sources	Budget Amt	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Revenue Received
Bank Interest	\$ 25.00	\$ 2.53	\$ 1.89	\$ 0.89	\$ 0.83	\$ 0.81	\$ 0.84	\$ 0.83	\$ 0.75	\$ 0.84	\$ 0.80	\$ 0.84	\$ 0.44	\$ 12.29
Donations	\$ 100.00	\$ 400.00	\$ 9	\$ 132.00			\$ 250.00					\$ 100.00		\$ 882.00
Grant funds	\$ 100.00	\$ 9	\$ 9											\$ G
County Revenues for Fiscal 2017918	\$ 100,000.00	\$ 929.35	\$ 3,792.47	\$ 3,476.38	\$ 82.75		\$ 62,740.00	\$ 11,413.93	\$ 27,042.08	\$ 1,223.12	\$ 2,635.28	\$ 445.89	\$ 1,809.65	\$ 115,590.90
Monthly Totals	\$ 100,225.00	\$ 1,331.88	\$ 3,794.36	\$ 3,609.27	\$ 83.58	\$ 0.81	\$ 62,990.84	\$ 11,414.76	\$ 27,042.83	\$ 1,223.96	\$ 2,636.08	\$ 546.73	\$ 1,810.09	\$ 116,485.19
<b>Expenses</b>	<b>Budgeted</b>	<b>Jul exp</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>Expense Totals</b>
Insurance 9 Thomas Wood Agency 9 accident/sickness	\$ 2,359.00	\$ (2,452.00)	\$ 9											\$ 2,452.00
Insurance 9 Thomas Wood Agency 9 Property/Casualty	\$ 4,800.00	\$ (4,826.00)	\$ 9											\$ 4,826.00
Insurance 9 Montana State Fund 9 Workers Compensation	\$ 2,500.00	\$ (469.12)	\$ (796.89)			218.14			(771.71)					\$ 1,819.58
Exceed 9 Wild Blue Internet	\$ 60.00	\$ (59.98)												\$ 59.98
Telephone 9 CenturyLink	\$ 1,310.00	\$ (45.21)	\$ (205.92)	\$ (116.37)	(117.28)	(117.40)	(117.40)	(117.46)	(117.71)	(117.71)	(117.62)	(118.95)	(118.95)	\$ 1,427.98
Electric Power 9 NorthWestern	\$ 1,200.00	\$ (52.83)	\$ (53.72)	\$ (59.29)	(52.14)	(59.25)	(62.35)	(80.45)	(65.93)	(65.14)	(58.43)	(51.60)	(44.12)	\$ 705.25
Vehicle fuel	\$ 3,500.00						(1,864.00)		(14.70)		(941.12)	(1,562.94)		\$ 4,382.76
Propane 9 Breen Oil	\$ 3,200.00					(2,196.00)			(1,188.36)			(48.00)		\$ 3,432.36
Buildings and Grounds 9 property maintenance	\$ 3,000.00	\$ (330.91)	\$ (832.70)				416.35		(19.80)	(67.98)		(9,854.89)	(6,919.00)	\$ 17,608.93
Vehicle Maintenance/Upgrades	\$ 10,000.00	\$ (156.99)	\$ (37.45)		(465.65)	(203.70)	(1,214.08)	(359.53)	(1,854.00)		(724.73)	(3,439.30)	(3,237.24)	\$ 11,692.67
Fire fighting equipment	\$ 15,000.00							(319.17)			(163.95)	(7,800.00)	(2,189.86)	\$ 10,472.98
Training	\$ 1,000.00				(418.10)							(148.86)	(50.00)	\$ 616.96
Uniforms 9 Fire Fighters	\$ 3,000.00	\$ (250.15)	\$ (140.49)	\$ (223.65)								(2,212.86)	(5,868.64)	\$ 8,695.79
Communication Equipment 9 General	\$ 3,500.00													\$ G
Community Programs 9 Fire Education for Property Owners	\$ 2,000.00	\$ (298.00)	\$ (125.40)	\$ (70.00)		(30.00)	(30.00)		(30.00)		(70.00)	(90.37)	(227.50)	\$ 971.27
Office Supplies 9 paper, printer ink	\$ 300.00			\$ (48.99)		(155.01)		(59.76)	15.61			(86.98)	(86.98)	\$ 422.11

Miscellaneous 9 Bank Fee, L&C Fire Council	\$ 500.00		\$ (103.00)	\$ (3.00)	(19.95)	(3.00)	(103.00)	(55.82)	(3.00)	(118.17)			(13.05)	\$ 421.99
Station Food/Beverages	\$ 400.00		\$ (48.36)		(16.35)	(250.00)	\$ (84.00)	\$ (29.98)				\$ (84.25)		\$ 512.94
New Garage building 9 anticipated principle & interest payment 9 1 yr payout 4.1%	\$ 62,080.14							(30,000.00)	(32,080.14)					\$ 62,080.14
New Garage building 9 complete construction	\$ 40,643.00		\$ (33,731.00)	\$ (8,885.96)	(4,420.00)									\$ 47,036.96
<b>TOTAL Budget FY2016G17</b>	<b>\$ 160,352.14</b>	<b>\$ (8,941.19)</b>	<b>\$ (36,074.93)</b>	<b>\$ (9,407.26)</b>	<b>\$ (5,509.47)</b>	<b>\$ (2,796.22)</b>	<b>\$ (3,058.48)</b>	<b>\$ (31,022.17)</b>	<b>\$ (36,129.74)</b>	<b>\$ (369.00)</b>	<b>\$ (2,075.85)</b>	<b>\$ (25,499.00)</b>	<b>\$ (18,755.34)</b>	<b>\$ 179,638.65</b>
Reserve fund												\$ 47,036.00		
End of month Cash on Hand	\$ 77,016.93	\$ 77,016.93	\$ 44,736.36	\$ 38,938.37	\$ 33,512.48	\$ 30,717.07	\$ 90,649.43	\$ 71,042.02	\$ 61,955.11	\$ 62,810.07	\$ 63,370.30	\$ 38,418.03	\$ 21,472.78	



Monthly Transaction Rpt.

Trans Date	I/R/O	Amount	Balance	Number	Trans Type	Description
			\$ 4,771.52			
08/06/18	D	2,000.00	\$ 6,771.52		Deposit	Transfer from savings to checking
08/09/18	I	(1,460.06)	\$ 5,311.46	2108	Check	United Electric --- power in new garage for washer
08/09/18	I	(502.89)	\$ 4,808.57	2110	Check	Breen Oil --- propane
08/10/18	I	(452.02)	\$ 4,356.55	2109	Check	Montana State Fund
08/20/18	D	575.93	\$ 4,932.48		Deposit	Cascade County --- fire fee
08/20/18	I	(52.64)	\$ 4,879.84		Auto Payment	NW Energy --- power
08/20/18	I	(348.43)	\$ 4,531.41		Auto Payment	WF Visa --- John --- Factory Direct --- 44.36 ---cistern hose --- Pacific 21.94 command fix skid - -- Power Townsend --- 44.23 vehicle hardware, etc. --- Tom's Market 29.97 9 volt batteries --- refund MT Waste 133.25 --- Feld Fire --- 70.00 helmet Crescent --- O'Reilly 84.93 vehicle oil --- Northern Lights --- 53.00 glow sticks
08/20/18	I	(996.29)	\$ 3,535.12		Auto Payment	WF Visa Roy --- 996.29 Fraud Transaction --- card cancelled & new reissued
08/21/18	I	(120.07)	\$ 3,415.05		Auto Payment	CenturyLink --- internet & phone
08/22/18	I	(1,353.00)	\$ 2,062.05	2111	Check	Breen Oil --- gas and diesel
08/23/18	I	(66.95)	\$ 1,995.10	2112	Check	Roy --- reimburse for station food Costco 66.95
08/31/18	I	(14.00)	\$ 1,981.10		Auto Payment	Bank Service Fee
<b>Outstanding Invoices &amp;posits De</b>						
Mt state university --- FY19 resource membership \$185						
WF Visa --- John --- tax 29.99 --- Shotgun Annie's 255 --- Tractor Equipment 45 --- Jimmy John 75 & 7.50 --- Albertsons 26.97 --- Axmen 82.56 --- In complete wireless 548.61 Office						
WF Visa --- Roy --- credit6.299						
<b>Savings Account Balance</b>						
Begin Bal			\$ 4,636.18			
transfer to checking			(\$ 2,000.00)			
Interest			\$ 0.13			
Monthly service fee			(\$ 10.00)			
<b>Total Savings</b>			<b>\$ 2,626.31</b>			

Total Cash on hand		\$ 4,607.41			
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# STATE OF MONTANA

## DEPARTMENT OF ADMINISTRATION U LOCAL GOVERNMENT SERVICES ANNUAL FINANCIAL REPORT

Special Purpose District

Fiscal Year End:	6/30/18
	<small>00/00/000</small>
Entity #	050703
	<small>000000</small>
<b>Dearborn Rural Fire Service Area</b>	
<small>Entity Name</small>	
<b>56 Dearborn River Rd.</b>	
<small>Address</small>	
<b>Cascade, Montana</b>	<b>59421</b>
<small>City</small>	<small>State Zip</small>

Name Correction:

\_\_\_\_\_

Address Correction:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The annual financial report must be completed and submitted within 6 months of your fiscal year end. If your year end is June 30th, the report is due by December 31st. **Please NOTE:** A monetary penalty may be assessed if the report is not submitted by due date.

This report must be submitted to the Department of Administration 6 LGSB in one of the following ways:

Standard Mail

Montana Department of Administration  
Mitchell Building 6 Room 270  
PO Box 200547  
Helena, MT 5962060547

electronically by uploading it at this website:

<http://sfsd.mt.gov/LGSB/LGSPortal>

or by emailing it to this address:

[LGSPortalRegistration@mt.gov](mailto:LGSPortalRegistration@mt.gov)

For other forms or information: Please see our website at:

<http://sfsd.mt.gov/lgsb>

Questions may be directed to our office at: (406)644469101 or

[LGSPortalRegistration@mt.gov](mailto:LGSPortalRegistration@mt.gov)

Alternative Report Formats:

You may submit computer-generated reports (such as a Balance Sheet and a Profit & Loss or Income Statement; or an audit) as long as similar information is provided.

**NOTE:** Page's 1 & 2 of this form must be attached to all reports, and no matter the format, the report is due within 6 months of your fiscal year-end.

**ENTITY CONTACT INFORMATION REQUIRED**

Name: Adrienne Kernaghan

E6mail: arkernaghan@gmail.com

Title: Treasurer

Phone# 406646869803

**CERTIFICATION:** I hereby certify that the information provided in this report is true and correct to the best of my knowledge.

Board Member Adrienne Kernaghan

Date: 9/11/18

Type or Sign name.

00/00/00

Title: Treasurer

## ANNUAL FINANCIAL REPORT FILING FEE FORM

Dearborn Rural Fire Service Area  
56 Dearborn River Rd.

000000      059421

**FEE REQUIREMENT:** As provided by 2L7L514, MCA, each local government required to have an audit under 2L7L503, MCA, shall pay an annual filing fee to the department; the fee schedule shall be based upon the local government's annual revenue amounts. Administrative Rule 2.4.402 defines "revenue" as all receipts of a local government entity from any source excluding the proceeds from bond issuances and other long-term debt.

**AUDIT REQUIREMENT:** As provided by 2L7L503, MCA, each local government receiving revenue or financial assistance in excess of \$750,000, regardless of the source of revenue or financial assistance, shall have an audit. "Financial Assistance" is defined as including assistance provided by a federal, state, or local government entity in the form of loans and loan guarantees.

### DETERMINATION OF FILING FEE

To determine whether your local government has to pay a filing fee, and if so, the amount of the fee, please complete the following steps:

1. Determine the Total Receipts: Page 3 Line (9)

Line A: \$ 116,485.19

2. If the amount on **Line A** is \$750,000 or less, no filing fee is required to be paid. Complete Part II below to determine if there is an audit requirement.

If the amount on **Line A** is greater than \$750,000, a formula will determine your filing fee from the fee schedule below and place that amount on **Line B**. If a filing fee is calculated on **Line B**, your Local government entity will be required to have an audit.

Line B: 0

If **Line B** is greater than \$0, please include a check or warrant made payable to "State Treasurer" in the amount of the required fee.

### Part II V Determination of audit requirements with no filing fee

To the amount on line A, add debt proceeds from page 4, line 14, that your Entity received from a Federal, State, or local Agency. If the resulting amount is more than \$750,000, you will be required to have an Audit. This does not include funds used only to refinance prior debt.

Line A	\$	<u>116,485.19</u>
Debt Proceeds (Page 4, Line 14)	\$	<u>0</u>
Total	\$	<u>116,485.19</u>

Audit Required: NO

(If the Total is greater than \$750,000, you will need to have an audit, even though you will pay no filing fee.)

Please remit payment with your annual financial report form to: Montana Department of Administration

Local Government Services  
Mitchell Building V Room 270  
PO Box 200547

Helena, MT 59620V0547

#### LOCAL GOVERNMENT ANNUAL FILING FEE SCHEDULE

Annual Resources In Excess of:	Annual Resources Equal to or Less Than	Filing Fee
\$0	\$750,000	\$0
\$750,000	\$1,000,000	\$550
\$1,000,000	\$1,500,000	\$800
\$1,500,000	\$2,500,000	\$950
\$2,500,000	\$5,000,000	\$1,300
\$5,000,000	\$10,000,000	\$1,700
\$10,000,000	\$50,000,000	\$2,500
\$50,000,000		\$3,000

**STATE OF MONTANA**  
**DEPARTMENT OF ADMINISTRATION V LOCAL GOVERNMENT SERVICES**  
**BUREAU ANNUAL FINANCIAL REPORT**

**Special Purpose District**

Dearborn Rural Fire Service Area

<i>BARS ACCOU NT NUMBE R</i>		<b>County records</b>  <b>(All funds held at County for District)</b>	<i>All other Entity accounts (checking, saving, CD's, etc.)</i>	<b>Total</b>
	<b><u>Cash Receipts</u></b>			
(1)	31XXX X/ 363X XX <b>Taxes/Assessments</b> (obtained from County Treasurer's reports)		115,590.90	<b>115,590.90</b>
(2)	32XXXX <b>Licenses and Permits</b> (Fees charged for licenses or permits)			V
	<b><u>Intergovernmental Revenue by Source</u></b>			
(3)	33XXXX <b>Federal:</b> (List all Federal grants and shared revenues received from Federal or State agencies)			V V V
(4)	334XXX/ 335XXX <b>State:</b> (List all State grants and shared revenues received from State agencies)			V V V
(5)	337XXX <b>Other local revenues, donations and grants: (List Jeff Carr \$300, Helen Shewman \$100, Dearborn Pinocle \$132 Walker \$100, Bruce Wright \$150, Joseph VonStein \$100</b>		882.00	<b>882.00</b>
(6)	34XXXX <b>Charges for Services (Fees your entity charges for services)</b>			V
(7)	36XXXX/ 382XXX <b>Miscellaneous Revenues (Other revenues not identified above, including sale of assets and insurance recoveries)</b>			V V
(8)	37XXXX <b>Interest, Royalty, and Investment Earnings (also Gain/(loss) on Sale of investments)</b>		12.29	<b>12.29</b>
(9)	<b>Total Cash Receipts (Total Lines 1 through 8)</b>	\$ V	\$ 116,485.19 \$	<b>116,485.19</b>



BARS ACCOUNT NUMBER		County records (All funds held at County for District)	All other Entity accounts (checking, saving, CD's, etc.)	Total
<b>Cash Disbursements</b>				
(10)	4XXXXX	Current Expenditures	70,521.55	70,521.55
(11)	900L999	Capital Outlay (Any capital asset purchased)	47,036.96	47,036.96
(12)	600L699	Debt Service (Principal and Interest paid)	62,080.14	62,080.14
(13)		<b>Total Cash Disbursements (Total Lines 10 thru 12)</b>	<b>\$ 179,638.65</b>	<b>\$ 179,638.65</b>
<i>Other Cash Activity Not Considered Receipts or Disbursements:</i>				
(14)	381XXX	Proceeds of Long Term Debt		v
(15)	383XXX	Transfers in (Money transferred in from another fund of the entity)		v
(16)	521XXX	Transfers out (Money transferred out to another fund of the entity) <b>Enter as negative</b>		v
(17)		<b>Total Other (Total Lines 14 through 16)</b>	<b>\$ v</b>	<b>\$ v</b>
(18)	101000	Cash Balance at <u>Beginning</u> of Fiscal year (Should agree to the Ending Cash Balance on last year's report. If not, you may need to report	84,626.24	84,626.24
(19)		<i>*Restatements/Prior Period Adjustments*</i> <b>If negative enter as a minus</b>		v
(20)		<b>Cash Balance at <u>End</u> of Fiscal Year:</b>	<b>\$ 21,472.78</b>	<b>\$ 21,472.78</b>

= Line 9 ( Line 13 + Line 17 + Line 18 + Line 19 (note: add negative number if line 19 is negative)

**Balance Check:** Difference between cash listed on page 5, line (6) and page 4, line (20):

The Difference must be LOL or there is an error in balancing and the report may not be accepted.) (0.00)

**\*Description of Restatements/Prior Period Adjustments entered on Line 19**

Report any differences as a restatement on Line 19 and please provide explanation below:

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BARS  
ACCOUNTN

UMBER

Schedule of Assets and Liabilities

Assets

(1)	101XXX	<b>Cash and Investments Held by the County Treasurer</b>	
(2)	101XXX L 105XXX	<b>Cash and Investments.</b> (Checking accounts, savings accounts, CD's, money market accounts, investments, etc.)	\$ 21,472.78
(3)		<b>Petty Cash on Hand</b>	
(4)		Add outstanding deposits	
(5)		Subtract outstanding checks (enter as a minus)	
(6)		<b>Total of all Cash/Investments Reported:</b>	\$ 21,472.78

(7) **Balance Check:** Difference between cash listed on page 4, line (20) and page 5, line (6):  
 (The difference must be VOV or there is an error in balancing and the report may not be accepted.) \$ 0.00

(8) 18XXXX to 189999 **Capital Assets** Attach Listing or type in space below: (i.e.: Buildings, improvements other than buildings, machinery and equipment, etc.) This list should include description and cost or value of the asset. Inventory listings for insurance purposes are acceptable. The total goes on line 8. **If no capital assets, please put "0" on the line.**

\$ 593,063.00

Liabilities

(9) 23XXXX to 239XXX **All Long Term Debt Payable** (debts, bonds, notes, contracts, capital leases, etc.)

\$ L

List below (attach separate list if necessary)

Purpose of Debt  
Balance

Outstanding

_____
_____
_____

**(10) ALL DEBT PROCEEDS RECEIVED IN THIS FISCAL YEAR (NOT GRANTS)**

During the above fiscal year, did your local government entity receive any proceeds from debt, revenue bonds, notes, contracts or capital leases?

If "Yes", what was the name of the program or source from which you received the debt and the amount of the debt proceeds received?	Amount
From/Source: _____	_____
From/Source: _____	_____
From/Source: _____	_____

Total debt proceeds: \$

V

(11)

**FEDERAL EXPENDITURES**

During the fiscal year, how much in total did your local government expend in federal awards (federal grants and loans expended?)