

**Eslie j35u51570rd!DFSA Board of Trustees Meeting Minutes**  
**August 8, 2019**  
**Dearborn Fire Service Area Station**  
**10:00 a.m.**

**Meeting Called to Order:** 10:08

**Attendance:** Ellis Misner, Adrienne Kernaghan, Dixie Allen, John Kernaghan and Virginia Jamruszka-Misner

**Members of the Public Present:** None

**Secretary's Report:** Adrienne motioned to accept the July Board Meeting Minutes as written Dixie seconded the motion. The Board unanimously approved the minutes as written.

**Treasurer's Report:** The July Treasurer's Reports were reviewed including the Monthly Transaction Reports and the DFSA Budget Details FY 2018. Ginny motioned to accept the June Treasurer's Report and Dixie seconded the motion. The Board unanimously approved the motion.

See the Treasurer's documents in the Addendum section at the end of these minutes.

**Chief's Report:**

**July 2019**

**Events – Total Hours 46**

- 07/04/2019 Paged to Southbound Rest Area at I15 mm 240 to remove a leaking propane bottle. Ron and John responded. Total hours 2.
- 07/26/2019 Paged to Southbound I15 Rest Area at mm240 to handle a reported death. Ron and John responded. Total hours 2.
- 07/30/2019 Paged to the Dearborn Ranch for a grass fire started by a lightning strike. Ron, John, Brian, Bill, Ned, Linda and Beca responded. Total hours 42.

**Training Total Hours 91 (43 online)**

Barbara Phillips	7
Burton Phillips	2
Cyros Strickland	3
William Weidler	0
Richard Frye	5
Sharon Frye	4
Paul Bechyne	0
Amanda Carroll	0
John Kernaghan	4
Lu Strickland	4
Doug Andrews	0
Shila Andrews	0

Jerry Dobbins	0
Bill Jagers	18
Ned-Louise Jagers	17
Matthew Clark	8
James Panitzke	5
Rebecca Sternhagen-Panitzke	4
Linda Wenzel	2
Jordan Wenzel	0
Brian Trafton	7

**Safety and Training Officer Total Hours 55**

Ron Turigliatto	7
Miscellaneous	48

**Chief's Total Hours 126**

Administrative Hours	115
Vehicle Maintenance	2
Training	4
Fire Councils	5

**Auxiliary Total Hours 18**

Sal Salvatore	17
Kevin Leslie	0
Jennie Leslie	0
Denise Fabiano	1
Al Fabiano	0
Diane Robinson	0
Donnie Wheeler	0
Renae Vandevender	0
Mikaila Vandevender	0
Ron Vandevender	0

**Miscellaneous:**

- No progress on the Cistern in July.
- Some structure gear still needed for each FF. Expecting grant notification results in April but we still haven't received notification.
- Chief's Report for June
- Attended board meeting
- 1633 has been painted. Decals will be applied in August.
- Spoke with Charlie at sheriff's office re mobile radios for vehicles. They provided us with two radios and they are at Capital Communications for programming.
- Ron is working on cage to prevent theft of fuel. No fuel theft since last month. 150 gallons is the amount we believe was stolen. No thefts were obvious in prior months.
  - All firefighters now have wildland gear, shelters and shelter packs. Pump on 1601 needs to be rebuilt or replaced. We also have issues with the foam system on the unit, a broken fuel vapor canister and a leak that we have been unable to find. I have been in contact with the vendor

to get an estimate on repairs and a checkup on the unit. They have quoted us a price of approximately \$6,000 to make the repairs we need. We also have an opportunity to attach a high-pressure spraying system under the bumper to allow us to establish a line around a wildland fire to assist us in containing a grass fire. The price for the installed unit would be about \$3,000. Since this can't wait until the end of the fire season, I am recommending we take the truck to Wisconsin for repairs and recertification ASAP. We tried to find a local vendor to assist in repairs but were unsuccessful. The people we checked with don't have experience with CAT pumps or they don't have time to deal with our issue because of harvesting season. The price to ship the truck round trip is about \$5,000. Travel and living expenses to drive is out and back should be less than 2k. 1601 is presently unable to pump water at a useful rate.

- Boots for Brian Trafton
- Picked up and returned fencing material
- Met with Rocky to discuss placement of vehicle with Roy McFarlane in Stickney. He wants to meet again.
- Worked on Dearborn River Rd.
- Working on MPERA VFCA Annual Certificate for eligible ffs.
- Several updates to operation procedures
- New maps put into vehicles
- Checked with AF and Cascade County on additional radios

### **General Business:**

#### **Command Vehicle – John**

Will take to Wisconsin for repair and upgrade of water capacity. See additional details in Chief's Report.

#### **DFSA Rating - John**

We are at an ISO rating of 9. The biggest challenge for us to gain an ISO rating of 7, is the ability to sustain 250 gal/min. for 2 hours. Our Tender has 2,000 gal. but that is only 8 minutes worth of water. John will check into the requirements for an ISO of 8.

We need to figure out how to get more water to a scene. It is a daunting task with the equipment we have.

### **Grant Writing and Grant Opportunities:**

#### **AFG Grant FY 2018 – Ginny**

FEMA Ted reported that FEMA Head Quarters have not yet awarded the AFG Grants for year 2018.

#### **DFSA Fire Suppression Strategy – Remote Garages**

We need to gather more information before we can move forward. Lou Strickland has agreed to allow us an easement on her property. We need to check with the DOR to see if her property taxes would go up as a result. Adrienne will make an appointment with County Assessor to explore this after the site is determined. Project still pending.

**Andy Creek Mitigation Status – John**

John spoke with Ray Crill from Fire Safe Montana. He said that there would be a lot more mitigation money coming because of the North Hills Fire (Helena). The number of people impacted if Andy Creek experienced a fire may not provide compelling information to win a grant.

**DFSA Resolution Amendment of “Habitable” – Adrienne**

Adrienne did talk to Planning. She has requested the 2019 DOR data. Tentatively, we could modify it to say “parcels with property improvements” or “structures.” We are still working on this project. Any change would require a revision of the DFSA Resolution if we pursue this.

Adrienne got a file from GIS that has all the new data on it but she has not had time to review it.

**Truck Paint Job – John**

The truck paint job is completed and the decals are in place.

**Old Business:**

**Resources for physicals for firefighters – John**

John will talk with the DES coordinator to see if there is a way for the county to pay for physicals. We are still working on this.

**Public Comment:**

None

Denise Fabiano emailed the Board prior to this meeting to ask if DFSA can cite people that start fires due to carelessness. John is will write a Policy stating that persons will be cited if they started a fire that progressed to neighbor’s property. He will present this draft to the Board for approval.

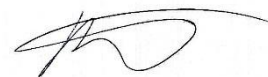
**Motion to Adjourn:**

Ginny motioned to adjourn the Board Meeting and Dixie seconded the motion. The Board unanimously approved the motion and the meeting was adjourned at 11:05 p.m.

Respectfully Submitted August 9, 2019



DFSA Secretary



DFSA Chair

## ADDENDUM

Monthly Transaction Rpt.

Trans Date	I/R/O	Amount	Balance	Number	Trans Type	Description
			\$ 34,998.91			
07/01/19	I	(132.00)	\$ 34,866.91	2152	Check	Bunkhouse Branding --- shirts & hats for fire fighters
07/03/19	D	673.00	\$ 35,539.91		Deposit	Cash from donations --- silent auction
07/05/19	R	(402.59)	\$ 35,137.32	2032	Check	Reimburse John for food 13.96, Sims Fiberglass 344 & Hoven 44.63
07/05/19	I	(130.88)	\$ 35,006.44	2148	Check	Reimburse Ellis purchased for new garage bathroom
07/05/19	I	(6,065.17)	\$ 28,941.27	2158	Check	North Ridge Fire --- 12 fire shelters
07/08/19	I	(3,133.11)	\$ 25,808.16	2153	Check	Line Gear --- wildland uniforms
07/08/19	I	(175.00)	\$ 25,633.16	2154	Check	VFIS --- increase # volunteers on fire & accident policy
07/08/19	I	(2,295.00)	\$ 23,338.16	2157	check	VFIS Accident & sickness Policy
07/08/19	I	(30.93)	\$ 23,307.23	2160	Check	Reimburse Sal for trip to Missoula --- repair 1633
07/10/19	D	50.00	\$ 23,357.23		Deposit	Cash from donations --- silent auction
07/10/19	I	(349.75)	\$ 23,007.48	2162	Check	North Ridge Fire parts for 1633
07/11/19	I	(5,444.00)	\$ 17,563.48	2161	Check	VFIS --- property & casualty insurance
07/12/19	I	(80.00)	\$ 17,483.48	2164	Check	Reimburse Ron for pressure washer repair --- parts
07/15/19	I	(306.48)	\$ 17,177.00	2156	Check	Axman --- nozzle & repair kit
07/18/19	I	(52.25)	\$ 17,124.75		Auto Payment	NW Energy --- power
7/19/19	I	(360.00)	\$ 16,764.75	2163	Check	Praetorian Digital --- addl fire fighters for online training
7/22/19	I	\$ (148.56)	\$ 16,616.19	2155	Check	Municipal Emergency Serv --- Jet & fan nozzle
7/22/19	I	\$ (120.03)	\$ 16,496.16		Auto Payment	CenturyLink --- phone & internet
7/23/19	I	\$ (1,010.17)	\$ 15,485.99		Auto Payment	WF Credit Card John --- Shotgun Annie's 196.50 food for training, Amazon 199 Fire Weather meter, Amazon 8.57 Emergency Handbook, fraud transaction --- cancelled out, Costco 73.55 Trail mix, Amazon 25.52 Jerry Can spout, Amazon 79.99 Jerry can, R&R Brake 70 for 1601, Amazon 394.95 Boots for new fire fighter, Rescue Essentials 72.49 First Aid Kit, Amazon 47.98 2 Motorola batteries , Shotgun Annie's food for training 180.50, Amazon 39.99
7/23/19	D	\$ 1,458.13	\$ 16,944.12		Deposit	Cascade County Fire Fee
7/23/19	I	\$ (250.00)	\$ 16,694.12	2159	Check	Montana Fire Trustee Association fee
7/26/19	I	\$ (1,975.00)	\$ 14,719.12	2165	Check	Valley Truck --- paint 1633
7/29/19	I	\$ (2,291.88)	\$ 12,427.24	2166	Check	Breen Oil --- Diesel 929.64 unleaded 1,362.24
7/31/19	I	\$ (382.69)	\$ 12,044.55	2167	Check	Line Gear Pants & goggles
Outstanding transactions						
Deposit \$1,000 cash --- donation						
Deposit \$9,638.32 chck yet to be received						
Reimburse Ron --- parts to seal unleaded gas tank \$201 & gas \$100						
NorthRidge Fire --- wildland pants \$\$291.81						
WF Visa --- Jerry E911 \$9.40 & \$35.45 credit refund						
WF Visa --- John MDS Construction \$55, Dash Medical \$59.91, Costco \$61.75, Fencing \$901.35, cedit \$45.98, Central lock \$32, Conoco \$82.39, EIG \$17.99, Fencing refund \$817.69, MES \$230.30						
Reimburse Adrienne \$35.00 purchase new maps from Cascade Co						

<b>Savings Account Balance</b>				
Begin Bal		\$	21,581.89	
Interest		\$	0.91	
<b>Total Savings</b>		\$	<b>21,582.80</b>	
<b>Total Cash on hand</b>		\$	<b>33,627.35</b>	

DFSA FY18-19 Budget Detail

Revenue Sources	Budget Amt	July	Total year-to-date funds	Budget Amt left
Outstanding credit	\$ ---	\$ 863.67	\$ ---	--\$ 863.67
Bank Interest	\$ 5.00	\$ 0.91	\$ 0.91	\$ 4.09
Donations	\$ 1,000.00	\$ 723.00	\$ 723.00	\$ 277.00
Grant funds	\$ 500.00	\$ ---	\$ ---	\$ 500.00
County Revenues for Fiscal 2018---19	\$ 101,200.00	\$ 1,458.13	\$ 1,458.13	\$ 99,741.87
Monthly Totals	\$ 102,705.00	\$ 3,045.71	\$ 3,045.71	\$ 99,659.29
<b>Expenses</b>	<b>Budgeted</b>	<b>July</b>	<b>To---date total</b>	<b>Bud amt remaining</b>
Insurance --- Thomas Wood Agency --- accident/sickness	\$ 2,500.00	--\$ 2,470.00	--\$ 2,470.00	\$ 30.00
Insurance ---Thomas Wood Agency --- Property/Casualty	\$ 5,200.00	--\$ 5,444.00	--\$ 5,444.00	--\$ 244.00
Insurance --- Montana State Fund --- Workers Compensation	\$ 2,500.00	\$ ---	\$ ---	\$ 2,500.00
Telephone --- CenturyLink	\$ 1,500.00	--\$ 120.03	--\$ 120.03	\$ 1,379.97
Electric Power --- NorthWestern	\$ 700.00	--\$ 52.25	--\$ 52.25	\$ 647.75
Vehicle fuel	\$ 7,000.00	--\$ 2,291.88	--\$ 2,291.88	\$ 4,708.12
Propane --- Breen Oil	\$ 3,200.00	\$ ---	\$ ---	\$ 3,200.00
Buildings and Grounds --- property maintenance	\$ 10,000.00	--\$ 130.88	--\$ 130.88	\$ 9,869.12
Vehicle Maintenance/Upgrades	\$ 10,000.00	--\$ 2,425.68	--\$ 2,425.68	\$ 7,574.32
Fire fighting equipment	\$ 7,000.00	--\$ 7,462.38	--\$ 7,462.38	--\$ 462.38
Recruitment & Retention	\$ 13,000.00	\$ ---	\$ ---	\$ 13,000.00
Uniforms --- Fire Fighters	\$ 4,000.00	--\$ 4,527.55	--\$ 4,527.55	--\$ 527.55

Training	\$ 3,000.00	--\$ 737.00	--\$ 737.00	\$ 2,263.00
Communication Equipment --- General	\$ 7,000.00	\$ ---	\$ ---	\$ 7,000.00
Community Programs --- Fire Education for Property Owners	\$ 3,000.00	\$ ---	\$ ---	\$ 3,000.00
Office Supplies --- paper, printer ink	\$ 400.00	\$ ---	\$ ---	\$ 400.00
Miscellaneous --- Bank Fee, L&C Fire Council	\$ 600.00	--\$ 250.00	--\$ 250.00	\$ 350.00
Station Food/Beverages	\$ 1,500.00	--\$ 87.51	--\$ 87.51	\$ 1,412.49
Dearborn Garage	\$ 35,000.00	\$ ---	\$ ---	\$ 35,000.00
Reserve	\$ 20,000.00	\$ ---	\$ ---	\$ 20,000.00
<b>TOTAL Budget FY2016---17</b>	<b>\$ 137,100.00</b>	<b>--\$ 25,999.16</b>	<b>--\$ 25,999.16</b>	<b>\$ 111,100.84</b>
<b>End of month Cash on Hand</b>		\$ 33,627.35		