

# DRAFT



## DFSA Board of Trustees Meeting Minutes August 4th, 2022 Dearborn Fire Service Area Station

### **Meeting Called to Order:**

4:03 P.M.

### **Attendance:**

Steven Rockwell, Kim Wallace, Dave Wallace

### **Members of the Public Present:**

Michelle Woods, Roy Stock, Eric Nelson

### **Secretary's Report:**

Review July Minutes – Motion to approve: Kim, 2<sup>nd</sup> by Dave

### **Treasurer's Report:**

The DFSA Budget Details July 2022 Transaction Reports were reviewed.

Steven moved to accept, Kim 2<sup>nd</sup>

The Board unanimously approved the Treasurer's Reports as written.

### **Chief's Report:**

Dave moved to accept Chief's Report, Kim 2<sup>nd</sup>

The Board unanimously approved the Chiefs Reports as written.

### **General Business:**

Cistern issue: Tory to provide a quote prior to repair.

### **Old Business:**

- Status of Engine 1611 pony engine repair – recommendation is to repair, sell and replace 1611. Pending
- Fire Department kiosk: Board Meeting schedule now posted on fire house door kiosk. Done
- New volunteer member recruitment: Steven posted recruitment online at the NVFC website. Customized postcard mailer to be developed for Board review and then mail into the community. Board agreed to move forward.
- Kawasaki Mule – Agreed to sell, title request found. Steven to go to Cascade County Treasurers office to file for registration and a title so we can transfer. Buyer already paid the \$1000 sale price.
- Board agreed to pay stipend to ex-FF Yates a prorated amount of \$166.66. Moved to accept by Steven, Kim 2<sup>nd</sup>.

### **New Business:**

- Future Chief vacancy – Chris to reach out to Wolf Creek Fire and Cascade Fire to see if they can lend us someone to serve as chief while we pursue a longer term solution.
- E. Nelson has offered \$1000 to purchase the Mule, accepted.
- Budget review for next fiscal year – postponed till next Board Meeting.
- Review Active 911 management – Dave to look into.

### **Public Comment:**

- Roy Stock shared his approach to Chief role:
  - Delegate purchases
- Chris to approve adding Roy Stock to Active 911, will contact Jerry Dobbins

### **Motion to Adjourn:**

Kim moved to adjourn, Dave 2<sup>nd</sup>. The Board unanimously approved the motion and the meeting adjourned at 5:00 pm.



**July 2022 Transaction Report**

**Checking Account**

Trans Date	Posted?	Credit	Debit	Balance	Check #	Trans Type	Description
				<b>19,942.59</b>			<b>Beginning Balance</b>
2-Jul	x		1,304.76	18,637.83	1009	Check	Tire Rama - Vehicle Tires and Repair
2-Jul	x		434.95	18,202.88	1010	Check	FF Boots - Reimbursed Scott Schneider
5-Jul	x		68.00	18,134.88	1011	Check	Moline, Inc. MSA Calibration
26-Jul		1,011.34		19,146.22		Deposit	Misc Remittance - Cascade County
18-Jul	x		37.69	19,108.53		Autopay	NorthWestern Energy - Electric
20-Jul	x		25.98	19,082.55		Autopay	Wells Fargo VISA - See next tab for details
20-Jul	x		122.00	18,960.55		Autopay	CenturyLink - Phone and Internet
14-Jul			775.05	18,185.50	1012	Check	Tire Rama - Vehicle Tires and Repair

<b>Beginning Balance</b>				19,942.59
<b>Monthly Totals</b>	1,011.34	2,768.43		(1,757.09)
<b>Total Checking Balance</b>				18,185.50
<b>Month End Balance Acct 7159 (Old Acct)</b>				5939.94
<b>Month End Balance Acct 1921 (New Acct)</b>				12,245.56
<b>Total Checking Balance</b>				18,185.50
<b>Cleared Balance</b>				<b>17,949.21</b>
<b>Outstanding Items</b>				<b>236.29</b>

**Savings Account**

Trans Date	Posted?	Credit	Debit	Balance	Trans Type	Description
				<b>162,480.08</b>		<b>Beginning Balance</b>
				162,480.08	Deposit	Cascade County Misc. Remittance
		1.37		162,481.45	Deposit	Interest
				162,481.45		
				<b>162,481.45</b>		<b>Ending Balance</b>

Overall Bank Balance, including not yet cleared	180,666.95
Cleared Cash on Hand as of June 30th, 2022	180,903.24
Total Not Cleared	236.29

**Uncleared Items from Prior month**

Misc Remittance - Cascade County	1011.34
Tire Rama - Vehicle Tires and Repair	-775.05
<b>Total</b>	<b>236.29</b>

## CHIEF REPORT

JULY 2022

### Calls: 9 HRS Minutes

- 07/02/22 N Fork RD and July RD for smoke in the area. FF M Clark and C Woods responded nothing found. 2hr 6 mins
- 07/03/22 Box Canyon to tree on fire, FF M Clark, M Woods and C woods responded tree was put out no hot spots left recheck the next day still no hot spots. 1 hr 5 mins
- 07/09/22 2698 Old Highway 91 to a 16 yo female possible seizures, request LZ , pt refused transport . FF S Rockwell and M Rockwell. 30 mins
- 07/16/22 I 15 at 240 NB for car verses deer. FF S Rockwell and M Rockwell 1 hr 26 mins
- 07/18/22 99 Missouri River Lane, house on N side of the river says they see smoke behind their house, assist with Cascade Disregarded enroute. FF C woods, M woods 30 mins
- 07/19/22 9 Meadow Lane, smoke from close to a house, FF S Schneider, C Woods, 4 Hrs 45 mins
- 07/19/22 256 Cooper Drive to a female overdose on tramadol, request for the gate to be opened, Family left with pt before I-15 QRU responded. FF E Nelson 19 mins
- 07/26/22 7 Meadow Lane for tree fire FF E Nelson 1 Hour 14 mins
- 0726/22 142 Deep Rock Lane, assist to Cascade Fire for possible wildland fire, No Firefighters were available, Called Eric to advise Chief was the only one available and not leaving our area unattended.
- 07/26/22 62 Blu Bird Drive to a 39 yof c/o high blood pressure and headache. FF S Schneider was disregarded by EMS 14 mins

### Total Training Hours 0

#### Department Training

Was out of State

### CHIEF ADMINISTRATION TOTAL HOURS:

Administrative-5

Vehicle Maintenance-12 for just Command, 6 on tanker

Administration training hours

Michelle Woods-0

### **TOTAL AUXILLARY HOURS**

Denise Fabiano- 0 for NFRIS

### **Miscellaneous**

- Will are on the list for the cistern fix, he had a few wells before us scheduled.
- Transport/EMS unit was purchased. Is Plated Getting really close to being in service estimated in August, Bill Jagers is taking decals off and it is placed at his house for now.
- 1 Siren box on 1632 installed
- Structure Engine still needs fuel system repaired. Discussion was made at last board meeting on possible purchase/replacement
- Equipment in being stocked as it comes in. Some stuff still on back order. Back order is killing me!
- For Now, 1634 will remain white, awaiting the radio and then it will be in service full time. Still no word from Brad Call on time frame for the radios.
- Looking into the mule as to if we are allowed to sale to current Fire fighter.
- 1601 is fixed all new wires
- 1601 is at 35 Hideaway Lane, 1633 is at 8 Cooper Drive, 1632 is at Cooper Lane.
- 1611 we are waiting on back-order part to fix the leak and found a place that will replace it for us. Axe man and a few others we called no longer do that. It is still usable at this time until it goes to the shop and DNRC will loan us one until ours gets back from the shop.
- We have informed both Cascade and Wolf Creek fire departments of our departure as Chief and Assistant/training officer. We are working towards help and leadership to support the Dearborn area. I will ask for training days from the other departments to assist in training hours and get them posted to all firefighters when I get them.

